



LAFCO MEETING AGENDA

JUNE 6, 2005

4:00 P.M.

**Board Chambers, County Administration Building
1195 Third Street, Room 305
Napa, CA**

Lori Loporini, Chair
Bill Dodd, Vice-Chair
Dr. Andrew Alexander, Commissioner
Guy Kay, Commissioner
Brad Wagenknecht, Commissioner
Kevin Block, Alt. Commissioner
Bill Crain, Alt. Commissioner
Harold Moskowitz, Alt. Commissioner
Daniel Schwarz, Executive Officer
Jacqueline Gong, Commission Counsel
Keene Simonds, Analyst
Kathy Mabry, Commission Secretary

1. CALL TO ORDER; ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. RECOGNITION OF SERVICE: Harry Martin

4. APPROVAL OF MINUTES

Minutes of April 4, 2005

5. PUBLIC COMMENT

In this time period, anyone may comment to the Commission regarding any subject over which the Commission has jurisdiction, or request consideration to place an item on a future Agenda. No comments will be allowed involving any subject matter that is scheduled for hearing or discussion as part of this Agenda. Individuals will be limited to a three-minute presentation. No action will be taken by the Commission as a result of any item presented at this time.

6. CONSENT CALENDAR

Staff recommends approval of all action items on the consent calendar. Proposed changes of organization or reorganization appearing on the consent calendar meet the provisions of applicable sections of the California Government Code that allow the Commission to waive subsequent protest and election proceedings.

a) Revision of Fee Schedule (Action)

The Commission will consider revising the LAFCO fee schedule. It is proposed that the fee schedule be revised to eliminate certain distinctions between proposals that are exempt under the California Environmental Quality Act (CEQA) and those for which the Commission shall act as a responsible agency using the adopted environmental determination of the land use planning authority.

b) Adoption of Calendar for July 2005 to December 2005 (Action)

The Commission will consider scheduling regular meetings for August 1, October 3, and December 5.

c) Amendment to Professional Services Agreement with Cotton/Bridges/Associates (Action)

The Commission will consider amending its agreement for staff support services with Cotton/Bridges/Associates to extend the end date of the agreement by six months. No change is proposed for the financial component of the agreement.

7. PUBLIC HEARING

a) Review of Alternate Public Member Position

The Commission will consider whether it will take actions that may include the removal of the incumbent alternate public member. Should the Commission take such an action, creating a vacancy in an unexpired term, the Commission shall consider whether it shall act to appoint an alternate public member from among a list of qualified applicants established in March 2005 (Government Code §56325, 56331, 56334, and LAFCO's adopted *Policies Regarding the Positions of Public Member and Alternate Public Member*).

b) Adoption of FY05-06 Final Budget

The Commission will consider a resolution adopting a final budget for Fiscal Year 2005-2006 (Government Code §56381). The proposed final budget contains one change from the preliminary budget adopted on April 4, 2005: salaries and wages were increased by \$89.10 to correct for an error in the calculation of one line item. In addition, the Commission will consider carrying over FY04-05 funds appropriated for a professional services agreement with Cotton/Bridges/Associates (subject to approval of Agenda Item No. 6c).

8. COMMISSION ACTION ITEMS

- a) **Comprehensive Study of the City of Napa: Sphere of Influence Report**
The Commission will review a report prepared as part of the *Comprehensive Study of the City of Napa* and will consider the recommendations of staff concerning an update of the City's sphere of influence. The Commission may adopt a resolution making related determinations as required by California Government Code §56425.
- b) **Legislative Report**
The Commission will receive a report on bills in the California Legislature and consider adoption of positions.

9. COMMISSION DISCUSSION

**4:45 PM
SET ITEM**

- a) **Circle Oaks County Water District: Response to LAFCO Request for Strategic Plan**
Members of the Board of Directors of COCWD will present a response to a request from the Commission for submission of a strategic plan.
- b) **Congress Valley Water District: Sphere of Influence
First Reading of Recommended Update**
The Commission will review a report concerning the CVWD sphere of influence. No substantive actions are proposed.
- c) **Comprehensive Study of the Napa River Reclamation District: Service Review
First Reading of Determinations**
The Commission will review an updated service review and draft determinations prepared as part of the *Comprehensive Study of the Napa River Reclamation District*. No substantive actions are proposed.
- d) **Comprehensive Study of Landscaping and Lighting Districts: Service Review**
The Commission will review a report prepared as part of the *Comprehensive Study of Landscaping and Lighting Districts*. No substantive actions are proposed.
- e) **Commission Counsel – Evaluation of Cost and Options**
The Commission will review a report evaluating the cost of counsel and options employed by other LAFCOs.
- f) **LAFCO Studies: Service Reviews, Sphere of Influence Updates, and Governance Studies**
The Commission will receive an oral report about the schedule for various studies being conducted by staff, most notably its studies of sanitation/wastewater treatment providers and providers of fire prevention and protection services.
- g) **CALAFCO Annual Conference**
The CALAFCO Annual Conference is scheduled for September 7-9, 2005 in Monterey. The Commission will receive a report on anticipated topics.
- h) **LAFCO Biennial Strategic Planning Workshop**
The Commission will receive a brief presentation concerning its upcoming workshop, anticipated to occur in July 2005.

10. CLOSED SESSION

NONE

11. INFORMATION ITEMS/NEW BUSINESS/COMMISSIONER COMMENTS

12. ADJOURNMENT

Adjournment to next meeting, as established under Agenda Item No. 6b.